



Minnesota Board of Barber Examiners

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BOARD MEETING

MONDAY March 24, 2014

DRAFT Minutes

Board Members Attending: Chair Jon Stone, Clarence Jones, Kenneth Kirkpatrick, and James Robinson. Absent: None

Board Staff: Executive Secretary: Thora Fisko, Inspector: Trevor White
Members of the Public

1) Call to Order

Meeting was called to order at 8:28 am by chair Stone.

2) Approve Agenda

Motion by member Jones to accept the agenda with addition of item 8C second by member Robinson, motion carried unanimously

3) Approve Minutes

Motion by member Robinson to accept the minutes of the January 13, 2014 meeting as presented, second by member Jones, motion carried unanimously.

Unfinished Business

4) Examination Procedures

A. Apprentice

1. Letter to Examinees

Motion by member Robinson to accept the Apprentice Letter to Examinees with revisions as presented and the scores being reported as pass or fail for each portion of the exam.

Discussion included consideration of pass/fail or number score. Board Attorney Tostengard was not available for the meeting. Earlier communication indicated that the statute and rule are mute on exam score reporting therefore it is a Board decision regarding the means of score reporting.

Motion seconded by member Kirkpatrick, motion carried unanimously.

2. Notice to Examinees

Motion by member Robinson to accept the Notice to Apprentice Examinees with the revisions as presented and pass/fail score reporting, second by member Jones, motion carried unanimously.

3. Exam day Instructions

Motion by member Robinson to accept the Exam Day Instructions to Apprentice Examinees with revisions, second by member Jones, motion carried unanimously.

B. Registered (Master)

1. Letter to Examinees

Motion by member Robinson to accept the Letter to Registered Barber Examinees with revisions as presented and pass/fail score reporting, second by member Kirkpatrick, motion carried unanimously.

2. Notice to Examinees

Motion by member Robinson to accept the Notice to Registered Barber Examinees with the revisions presented and pass/fail score reporting, second by member Kirkpatrick, motion carried unanimously.

3. Exam day Instructions

Member Kirkpatrick pointed out that 1Ab was inconsistent with the Notice to Examinees and should be corrected to match the Notice.

Motion by member Robinson to accept the Exam Day instructions with revisions as noted, second by member Jones, motion carried unanimously.

C. Release of scores to schools

Executive Secretary reported that the release forms were made available to the examinees as they signed in for the exam at the February examination to give release for the schools to receive a copy of their examination results letter and was well received by the examinees. Previously the schools would have students sign a release, this process allows for the release at the time of exam so that all the information is together and signatures verified.

Motion by member Robinson to accept this method of releasing scores to the schools, second by member Jones, Motion carried unanimously.

D. Reporting results pass/fail vs giving scores.

Discussion occurred during review of revised documents, see motions above.

5) NABBA midwinter conference in Tampa Florida

A. The Midwinter Executive Meeting of the National Association of Barber Boards of America was attended by member Kirkpatrick who gave a report of the meeting.

6) Other Unfinished Business

No other unfinished business

New Business

Meeting was closed at 8:48 am, due to confidential information being considered during this request.

7) Rule Variance Request

A. Jonny Perez-Sanchez- Reconsideration of apprentice examination scores.

Mr. Perez-Sanchez presented his request and made comments to the Board for consideration of the request.

Motion by member Jones the request be denied, second by member Robinson, motion carried unanimously.

Meeting was reopened to the Public at 9:00 am

8) Correspondence

A. NABBA Surveys

1. State participation and conference topics
2. Shaving
3. Continuing Education

B. Letter to Minnesota Barber Schools

C. Notice by Office of Legislative Audit that various Boards housed at 2829 University Ave. S.E. including the Barber Board are to be audited.

It was reported that documents have been requested and provided to OLA and more information will be shared as the audit continues.

9) Inspector Report

- A. Inspections completed – Number of completed inspection since the last report are down due to the extreme cold weather and many shops being closed.
- B. Violations Found- Some minor violations mostly corrected during the inspection such as changing of dip sanitizer have been noted.

10) Executive Secretary Report

A. Legislative Update

1. Mobile Barber Shops SF 2063

Bill proposed by Senator Metzen, the bill will not be heard during this session. Senator Metzen is in support of Mobile Barber Shops to provide services to the disabled as presented by Barber Jaymes Taylor to the board at an earlier meeting and to the Senator. The Senator is supportive of the Board initiating a bill in the future.

Chair Stone instructed the Executive Secretary to develop a committee of 6 to 8 members of the barbing community with Board Member Jones appointed as Board representative.

2. Felony Level Criminal Sexual Conduct HF2442 and HF1898 – SF

This bill would ban individuals with these convictions on or after August 1, 2014 from certification and effects the Health and Non Health Licensing Boards. This is language that has been discussed during the past two sessions. Should this pass it will require that we modify our forms and procedures to collect data related to the convictions listed. This will also impact the on line renewal process. I envision a process where a question is asked regarding any previously unreported felony convictions and if the answer is yes, the individual will be required to complete the paper application process to allow for evaluation of the conviction information before a certificate is issued.

Board members asked that this bill continue to be monitored and questions regarding a possible requirement for background studies coming from this legislation and the potential effect of conviction expungement.

3. Active military, spouses, and veterans temporary registration SF1807 – HF 2365
Would require the board to develop an expedited credentialing process and issue a temporary certificate for active military, their spouses and veterans who have left service in the past two years if they are credentialed in another state.
4. Remove “Tuberculosis” from 154.25 HF2874-SF2367
This is a bill that cleans up statutes and removes tuberculosis from several areas of the statute.
5. Workplace Policy SF1745 - HF2157
Would establish a state wide policy on bullying that would become policy for the board also.

B. Financial Report

Board members received a copy of the Boards expenditures through the end of February 2014 including a report of Expenditures of \$146,614.27 and receipts of \$204,186.14

Also of note the board has received its first administrative penalty payments in the past month. Three penalties have been paid totaling \$1100.00

C. February exam results

There were 14 apprentice barber exams given and 18 registered (master) exams given.

All applicants passed the written examination

5 Apprentice applicants failed their haircut and/or other parts of the exam

1 registered (master) applicant failed the haircut

D. Vehicle Lease

The lease on the Yaris in use by the board has expired and cannot be extended again. A Chevy Malibu is on order as a replacement, while the smaller car was slightly less expensive to lease it was not as practical as it could be for winter travel in Minnesota. Lease through Fleet Services includes all gas and maintenance is currently \$647.00 per month for the Yaris. Malibu lease is estimated to be \$750.00 per month an annual increase in cost of \$1236.00. Member Robinson asked about cost of a full size vehicle. The cost is greater however specific figures were not available at the meeting.

E. Other

MCTC Exams - Will work with MCTC to develop a contract for continuing to hold exams at MCTC. MCTC will be on break during the August exams and Terrie Mau has agreed to hold the May and August exams at her school. MCTC contract should be in place for the November 2014 and February 2015 exams.

11) Call for Public Comments

- A. Jaymes Taylor indicated his appreciation for the Board moving forward with his vision for mobile barbershops in Minnesota.

12) Other New Business

- A. John Mitchell instructor at Moose Lake Correctional Facility requested an examination on April 28, 2014. He also asked the Board if Master examination could be given in the correctional setting for barbers that meet the qualifications.

Motion by member Robinson to allow for Registered Barber (Master) examinations in the correctional facility for individuals meeting all qualification for the exam, second by member Kirkpatrick, motion carried unanimously.

13) Meeting Schedule

May 19, 2014

July 28, 2014

September 22, 2014

November 24, 2014

Complaint Committee meets in closed session following the board meetings

14) Adjournment

Motion by member Robinson to adjourn, second by member Jones, motion carried unanimously.

Meeting adjourned at 9:45am.